

## **Section 1 Administrative**

Appointment and Requirements of Sleep Staff Physician  
Technologist Staffing  
Patient Acceptance Criteria  
Retention and Storage of Files and Records  
Polysomnographic Technician  
Polysomnographic Technologist  
Polysomnographic Trainee  
PSG Interpretation Privileges  
Facility Requirements  
Patient Complaints

## **Section 2 General Standards**

Applicable Laws and Regulations  
Medical Code of Ethics

## **Section 3**

Obtaining and Maintaining Authorization  
Organizational Maintenance of Patient Charts

Documentation of Initial Evaluation  
Documentation of Patient Information

## **Section 4 Personnel**

Medical Director  
Board Certified Sleep Specialist Definition  
Board Certified Sleep Specialist Responsibilities

## **Section 5 Scheduling**

Scheduling of Follow-up Visits  
Scheduling of Sleep Studies  
Direct Referrals for Attended and Portable Sleep Studies

Example

## **Section 6 Polysomnography**

Actigraph  
Apnea Link  
End Tidal CO2 Monitoring  
Overnight Oximeter  
Portable Monitoring  
Protocol of Bi-level Positive Airway Pressure (PAP) Application and Titration  
Oxygen Administration  
Protocol for Split Night Studies  
Medication Protocol  
Patient Calibration Procedures  
Documentation during PSG  
Patient Arrival, Preparation and Electrode/Sensor Application  
Dental Device Titration  
Protocol for CPAP Titration and Re-Titration Studies  
Protocol for MSLT  
Protocol for MWT  
Montages  
Scoring Definitions for Sleep Events  
Scoring Sleep Studies  
VPAP and SV Titration Protocols  
Usage

## **Section 7 Equipment**

Cleaning and Maintenance of Equipment  
Equipment Safety and Electrical Inspection

## **Section 8 Safety**

Hazardous Materials  
Infection Control Policy  
Handwashing

## **Section 9 Emergency**

Environment Emergencies and Disasters  
Internal Emergencies  
Medical Emergencies and Notification  
Emergency Preparedness Plan  
Facility Safety

Example

**Section 10**      **Quality Program**

Quality Assurance

Inter Scorer Reliability